

HOUSING BLOCK REQUEST FORM



PDN PHOTOPLUS INTERNATIONAL CONFERENCE + EXPO
OCTOBER 23-25, 2008
 Jacob C. Javits Convention Center • New York City
RESERVATION DEADLINE: SEPTEMBER 3, 2008

This form is a **REQUEST (NOT A RESERVATION)** to hold a block of rooms. Requests will be processed on a first-come, first-served basis so be sure to submit this form early to secure one of your top hotel preferences! Room Block will be held until September 3, 2008. At this time all rooms not confirmed will be released.

HOTEL REQUESTS

Please select 4 hotels in order of preference below. Refer to the attached list of hotels. We try to accommodate all requests as close to your choices as possible and reserve the right to make assignments if first choice hotels are not available.

For hotel room blocks, do you prefer assignment by:

- Rate
- Location (based on availability)

Rates may differ based on room type and availability at time of booking. Ambassadors reserves the right to assign hotels based on availability.

MY HOTEL PREFERENCES

Lowest available rates are listed. Rates may differ based on room type and availability at time of booking.

- 1 _____
- 2 _____
- 3 _____
- 4 _____

Fill in the requested number of hotel rooms: _____

Day/Date	Sun 19-Oct	Mon 20-Oct	Tue 21-Oct	Wed 22-Oct	Thu 23-Oct	Fri 24-Oct	Sat 25-Oct	Sun 26-Oct
One Bedded Room								
Two Bedded Room								
Total Rooms								

SPECIAL REQUESTS

- I am in need of an ADA accessible room. I may need special assistance from hotel in event of an emergency.
- Other, please list: _____

MUST BE FILLED OUT

Send Confirmation to: (Please print clearly)

- Company: _____
 Name: _____
 Address: _____
 City: _____ State: _____ Zip: _____
 Telephone: _____
(International phone numbers: Please remember to include your country code)
 Fax: _____
 Email: _____

DEPOSIT INFORMATION

DEPOSIT: Reservations will not be processed without guarantee of (1) night's room and tax deposit by credit card or check (13.375% plus a \$3.50 per room, per night city fee). Deposit is **NON-REFUNDABLE** if rooms are cancelled within (7) days prior to arrival.

- Number: _____
 Type: _____ Exp: _____
 Name: _____
 Signature: _____

FOUR WAYS TO BOOK

- PHONE:** 866-772-4411 (US)
 404-584-7458 (International)
EMAIL: photoplus@ambassadors.com
FAX: 404-584-0685
MAIL: PDN PhotoPlus Conference + Expo
 c/o Ambassadors
 240 Peachtree St. Suite 22-S-10, Atlanta, GA 30303